

Access Request Form: Request for access to personal information

The General Data Protection Regulation (GDPR) (EU)72016/679

WYSE Property Management Ltd Trading as: WYSE

PSRA Licence No.: 004237

Company Registration Number: 673006

Registered Office: 94 Lower Baggot St, Dublin 2, Ireland

Please select the department or departments you have interacted with:

Property Management

Lettings

Other

Please provide us with the address(es) that is(are) relevant for your records.

Please print your full name on the line below:

Please provide any relevant email address

Please provide any relevant telephone number / numbers

Please advise us of the names or email addresses you have interacted with:

DECLARATION

I confirm:

1. That the information provided is true and accurate. I understand that it is an offence to provide false information to obtain personal data to which I am not entitled.

2. I have enclosed the following required information:
 - Name
 - Address that is relevant to the records
 - Proof of Identity – copy of account holder’s passport, driver’s license or utility bill
 - Signed authority from the account holder if the request is being made on their behalf by a third party, including their proof of identity.

Response Time:

Wyse Property Management will respond to your request *30 days of receiving the completed form.
PLEASE RETURN COMPLETED FORM, DECLARATION AND MATERIALS DETAILED ABOVE TO:

Compliance Officer
Wyse Property Management
94 Lr Baggot St
Dublin 2
D02XN82

Please select which office you wish to collect your data from:

- 94 Lower Baggot Street, Dublin 2
- 1 Aspen Court, Cornelscourt Village, Dublin 18

Note:

We require proof of the applicant’s identity and address to ensure that the person making this access request is acting legitimately

- NB: *30 Days or as in compliance with the current regulations.

Office Use only: <hr/> <hr/>
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